

Anna May Family Foundation  
**1314-B Center Drive #264  
Medford, OR 97501**

**Post Grant Evaluation Report**

Name of organization:

Address:

Grant approval date:

Project name:

Report due date:

Report prepared by (name and title):

Phone number and e-mail address:

Purpose of grant:

Period covered by this report:

*The following information is needed by the Anna May Family Foundation to help us monitor the activities and outcomes of your grant.*

*We request that you respond to each question in order and, if a question is not applicable to your project or organization, that you specify "NA" (for "not applicable") by the number of that question. Use as much space as you need to answer each question, while being as concise as possible.*

Return the completed final report to:

Amy Belkin, Executive Director, Anna May Family Foundation  
1314-B Center Drive #264, Medford, OR 97501

Should you have any questions, you may telephone Amy on her cell,  
541-601-9915 or email her at [anna.mayff@gmail.com](mailto:anna.mayff@gmail.com)

## **The Project Recap:**

1. Please refer to the proposal funded by Anna May Family Foundation and list your objectives for the proposal period. Describe the progress toward accomplishing your objectives and note the number of persons affected by your activities (when appropriate).
2. Was it necessary to make any changes in the proposed project? Was the project on schedule? Have there been any staff changes? Please explain any modifications to the proposal.
3. Briefly summarize the evaluation process for the project. What did you learn from your own evaluation?
4. What do you consider your most notable project accomplishments during the past year?
5. What were the greatest challenges/obstacles you faced while developing and implementing this project?
6. Describe any lessons you learned in carrying out the project objectives (lessons dealing with process, strategies, unexpected problems or outcomes, etc.).
7. What other organizations/coalitions have you worked with in initiating and implementing this project?
8. With respect to the work supported by this grant, what problems and prospects do you foresee for the future?

## **Financial Information:**

9. Please provide total project income and expense information to date. Describe any budget changes or other financial adaptations required by any unforeseen situation(s).
10. Indicate how this project will be funded in the future.

## **General**

11. Attach copies of any significant materials, newsletters, brochures, articles, etc. which shed light on the project's or your organization's activities.